

**KENTUCKY BOARD OF LICENSURE FOR PROFESSIONAL ART THERAPISTS
SPECIAL MEETING MINUTES
November 29, 2023**

A special meeting of the Board of Licensure for Professional Art Therapists was hosted by the Department of Professional Licensing, on November 29, 2023, at 9 a.m.

MEMBERS PRESENT

Theresa Adamchik
Beth Henson
Virginia Gilpin
Patricia Hart
Katherine Delahanty

Department of Professional Licensing STAFF

Chelsey Moye, Board Administrator
Kristen Lawson, DPL Commissioner
Jamar Carter, Administrative Section
Supervisor

OTHERS

Barry Sullivan, Office of Legal Services

MEMBERS ABSENT

CALL TO ORDER

Ms. Adamchik called the meeting to order at 9:05am

MINUTES

Ms. Henson motioned to approve the minutes from the September 13, 2023, meeting, seconded by Ms. Adamchik and the motioned carried.

FINANCIAL REPORTS

The Board reviewed financial statement for September and October 2023. No further action required.

LICENSURE STATUS REPORT

The licensure status report was reviewed. No further action required.

PPC/DPL REPORT

There was no update at this time.

OLD BUSINESS

The board received correspondence from ATCB for examinations. Board Administrator shared the email of their current exam process that is in use and if the board wanted licensee to be able to access remote proctored exams if necessary. Ms. Adamchik moves and Ms. Gilpin seconds to agree to the ACTB terms for the current process for examinations and allow remote proctoring as requested by licensees.

Ms. Adamchik moves and Ms. Hart seconds to adopt the standard practices in the Veteran Affairs Standard of Practice for Art Therapy.

NEW BUSINESS

The board discussed the two board positions that needed to be voted on today: Chair and Secretary. The board nominated Ms. Henson to be the Interim Chair. Ms. Henson accepted. Ms. Adamchik moves and Ms. Gilpin seconds, and the motion carried for Ms. Henson to be in Interim Chair. The board nominated Ms. Hart to be the boards Secretary for 2024. Ms. Adamchik moves and Ms. Gilpin seconds, the motion carried. Ms. Adamchik appointed Ms. Gilpin to be on the applications committee.

Board Administrator presented a CEU question brought from NorthKey. NorthKey wanted to know if a video training that 8 modules with exams after each module plus a final exam would be approved hours of CEU. The board agreed that this would be approved after an application was sent in.

LEGAL COUNSEL

Mr. Sullivan advised the board he has not finished the regulations draft at this time regarding extensions to licensees.

Ms. Henson made a motion to move into closed session at 9:45 a.m. Ms. Gilpin seconded the motion and it carried. Pursuant to KRS 61.810(1)(j) for deliberation of quasi-judicial bodies regarding application and complaints at which information protected by KRS 61.810(k) may be discussed.

Ms. Adamchik moves and Ms. Henson seconds to return to open session and the motion carried. Board chair, Ms. Adamchik, announces time returned to open session at 9:59am. Ms. Adamchik made a motion that the board moves to dismiss the 2023PAT00002 complaint and a cease-and-desist letter with the steps to become an LPAT will be drafted by Mr. Sullivan to the respondent. Ms. Henson seconded, and the motion carried.

APPLICATIONS REPORT

Ms. Adamchik moves, and Ms. Hart seconds entering into a closed session at 10:07a.m. pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding pending litigation and applications.

Ms. Adamchik moves and Ms. Delahanty seconds to return to open session and the motion carried. Board chair, Ms. Adamchik, announces time returned to open session at 10:20a.m. Ms. Adamchik made a motion that the board moves to accept SR supervisor change based on the supervisor's willingness and not accept the CEU submitted due to not being within the time frame of the agreed order. Ms. Delahanty seconded, and the motion carried.

The board reviewed the following applications & made the following recommendations:

- **1 Exam Letter- Approved**

- **2 Supervisor Change- Approved**

Ms. Adamchik motioned to approve the exam letter. Seconded by Ms. Hart and motion carried.

Ms. Adamchik motioned to approve the supervisor change. Seconded by Ms. Delahanty and motion carried.

Ms. Adamchik motioned to ratify applications approved prior to today's meeting. Ms. Henson seconded the motion and it carried.

Licensed Professional Art Therapist Associate Approved: 6 approved

Licensed Professional Art Therapist Approved: 2 approved

Request to take Board Approved Supervisor Test:

Request to take ATCBE: 1 approved

Reinstatement: 1 Approved

Renewal:

Continuing Education: NorthKey- approved

NEXT MEETING

The next meeting is scheduled for 12 p.m. January 10, 2024, hosted by the Department of Professional Licensing.

ADJOURN

Ms. Adamchik motioned to adjourn at 10:25am. Ms. Hart seconded the motion and it carried.